



INSTRUCTIONS FOR USING VOKI AND INSERTING INTO A POWERPOINT.

- 1.
2. Go to <http://www.voki.com/>
3. Select **Create**.
4. Customize your character:
 - ❖ Choose a head, clothing, bling
 - ❖ Can change the colour of skin, eyes, hair
5. Give it a **voice**.
 - ❖ you can either type in text or record your voice
6. Choose a **background**.
7. **Publish**.
8. Give it a **title** and press **Save**.
9. Close the sign up box.
10. Choose one of the following options for sharing:

Option 1

1. Highlight and copy the permalink.
2. Paste the permalink into a PowerPoint or Word Document or email.

Option 2

1. Use your **snipping tool** to create a picture of your voki.
2. **Copy** your new picture and **paste** it into a PowerPoint.
3. Now we need to make a link. Go to your Voki and **highlight and copy the permalink**.
4. Go into your PowerPoint **and right-click on your picture**. Select **Hyperlink**.
5. Click on **Browsed Pages**.
6. In the **Address** bar, right-click and **paste in the link** from voki.
7. Press **Ok**.

Option 3

Embed into PowerPoint.

Refer to the instructions in your classroom or at this site:

<http://blog.voki.com/2012/11/26/voki-tip-of-the-week-voki-on-powerpoint/>

You will need to scroll down to instructions for PowerPoint 2013.